

## Doctors Charter School Board Meeting Minutes 05-20-10

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The May meeting of the Board of Directors was called to order at 5:42 PM, with Chair Alan Silbert presiding. Also present were: Vice Chair J. Lutton, Secretary A. Burch, Treasurer E. D'An, E. Bonet, A. Harke, B. Heffernan, D. Kleinman. Apologies for absence were received from R. Bernstein, J. Harris-Looby, J. McCoy, and C. Morris. Also present were: G. Meredith, and Curriculum Coordinator K. Brown. Minutes: The minutes of the April meeting were moved, seconded and passed.

Presentation: Chair Silbert presented Mr. Meredith with a commemorative engraved brick from the Board in memory of his father.

Executive Director's Report: Mr. Meredith reported on a very long list of student activities and events. A partial list of these included; the athletic banquet at Miami Shores Country Club, Prom, Caribbean Night, the new yearbook, National Junior Honor Society induction, and the Advanced Placement exam period. Forty students visited seven colleges on the College Tour. End of year field trip scheduling was consolidated into one day for each division. Graduation is June 8<sup>th</sup> at 7PM in Broad Auditorium.

Mr. Meredith went on to report on the status of our 501©3 inquiries. A meeting was held with Chris Kelley of the MS/BU Foundation Board, with A. Harke and Mr. Meredith. Chris Kelley has contacted Chuck Cobb about an agreement to allow DCS to take over the 501c3 of this Foundation. Discussion centered around whether DCS as a school can and should be a 501c3 on its own, and what timing would be involved. Also of concern is capturing the Foundation funds to benefit our middle school, as desired by the MS/BU Foundation. The issue of control of fundraised funds by a board other than the DCS Board was raised. This discussion resulted in a motion by A. Burch, 1) that we ask A. Harke to draft an agreement that might be acceptable to the MS/BU Foundation Board to take over their 501c3; and 2) that A. Harke obtain a legal opinion with a tax attorney as to whether DCS as a municipal charter, is eligible for 501c3 status. Mr. Heffernan suggested amending the motion order that chronologically, 2) be carried out first. A. Burch accepted this amendment, and the motion was seconded and passed as amended.

Personnel Committee: A. Burch reported that Personnel would like to have the benefit of the step increase offered to faculty for the 2010-11 school year.

Finance Committee: E. D'An reported that capital outlay reporting will be revised so that the Board will be able to see available funds and we would be able to discern how much of these funds will be usable for building a gymnasium. A draft budget was prepared by Mr. Meredith, and now the work of building the budget 'from the bottom up' will commence. Mr. Meredith was told to "expect a decline in FTE, but not that much" and so he reduced the current year's FTE by \$50,000 for budgeting purposes. An athletic/activities director salary will be built in, as well as the faculty step increase. The sixth period supplement will be contingent upon budget-to-actual at school year end.

Strategic Planning Committee: A preliminary draft with a new position statement, nine goals and the steps to achieve the first four goals was presented. The most attention was paid to the last sentence of the position statement, "DCS provides public school students with a private school experience." J. Lutton felt strongly that this sentence should be revised. A. Harke suggested an alternate sentence, "DCS offers a private school experience to public school students." The Committee will meet again in June to complete the remaining goal steps, a draft will be presented to the Board again in June, where it was suggested that a good portion of the meeting be devoted to strategic plan discussion.

Fundraising Committee: The Committee reported that the picnic is well-planned by the PTSA, and that it will include the first annual 3 on 3 basketball tournament and three point shootout, to be run by Mr.

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Morales. Fundraising will also be helping to develop a new brochure that will include a high school panel, an alumni profile, and all the good news of DCS. It was suggested that funding for the brochure continue to be allocated from the brick portion of the fundraising account, as in the past.

PTSA: A. Harke and E. Bonet reported on the success of the Athletic Banquet, attended by over 300 students and families. They were warmly thanked for their incredible efforts to provide such a wonderful evening to celebrate our athletes. New PTSA officers will be elected shortly.

Board business: A. Burch reported that applications for four vacancies are due to the Village Clerk on or before May 24<sup>th</sup>. Mr. Heffernan reported that Dr. Terry Piper, Dean of the Adrian Dominican School of Education, is Barry's new appointee to our Board. Dr. Silbert will present the Board's Outstanding Student Award at graduation. This award was fully funded at \$1500 by board members, with the purpose being to supply the awarded student with textbooks for the freshman year. Currently, it is planned that the Board will meet on June 17<sup>th</sup> at 5:30 PM, as well as July 15<sup>th</sup>, same time.

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Alan Silbert, MD Chairman

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Alice Burch, Secretary